

# ***DRAFT - City of Edna Bay - Regular Meeting***

## **1 — Meeting Date, Place and Call to order:**

This Regular meeting was held on Monday, March 10th, 2025 at Edna Bay School and via WebEx. Mayor Poelstra called the meeting to order at 6:04 PM.

## **2 — Roll Call:**

Tyler Poelstra	- Mayor / City Council	(Present)
Sandy Henson	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Absent)
Jay Towne	- City Council	(Present - Teleconference)
Louise DiPaolo	- City Council	(Present)
Caleb Kitson	- City Council	(Present)

## **2.1 — Public Participants:**

Roger DiPaolo	Sue Crew	Tony Hendershot (Tele)	Lee Reinard (Tele)
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## **3 — Consent Agenda:**

### **A: Approval of Meeting Agenda:**

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

### **B: Approval of Prior Meeting Minutes:**

The following minutes were presented for review:

1: Regular Meeting Minutes of February 10th, 2025 - No comments or questions.

Consensus of the public attendants was taken in favor, no other objections were noted.

### **Motion:**

Mayor Poelstra moved to approve the consent agenda as presented.

- *Seconded by Councilor Henson*

- **Approved by unanimous vote of the council**

## **3.1 — Business:**

### **Old Business:**

- None.

### **New Business:**

- a) Moving Life Ring and Fire Extinguisher at Harbor Slip B0, Discussion and Decision.
- b) Purchasing New Road Grader Tires, Discussion and Decision.
- c) Limestone Pl. Road Maintenance, Discussion.

## **4 — Mayor's Report:**

Mayor Poelstra reported that the City Skiff appears to have a motor malfunction and may need to be serviced. It will need to be pulled out of the water and inspected. He spoke with DOT and they are still stuck working through the harbor transfer process with DNR and do not have an ETA due to staffing changes / vacancies. DOT is okay with the fire extinguisher and life ring being moved to a different location away from slip B0.

Mayor Poelstra noted that Joe will be out grading the road again and putting the remaining two loads of material the City agreed to purchased on to the worst areas of the road where he could use more gradable surface. He also noted that the grader tires are heavily worn and need to be replaced soon, preferably before tire prices change or increase.

Mayor Poelstra talked with Mike Papac regarding the City's rock next to the MAF. Mike needs to stage all

of the remaining logs from the Charlie Creek Sale anywhere he can put them, and has permission from Mental Health Land Trust to fill the rock pit. Mike has pushed the City's rock out of the way to make room and started to fill the area. The rock will not be accessible until the logs can be moved.

Mayor Poelstra noted he has heard that fuel prices may be going up by \$.40 in the coming month and wanted to notify locals that the fuel facility will need to increase prices accordingly to ensure we do not come up short when purchasing the next load of fuel. He will be watching prices closely.

#### **5 — Clerk's Report:**

No report.

#### **6 — Treasurer's Report:**

Copies of the Treasurer's Report were available at the meeting.

### **7 — Committee Reports**

#### **7.1 — Dock Committee:**

Tyler Poelstra (Dock Chairman) reported he will start working on the dock phone power system and restore service as soon as possible. Myla Poelstra said she will look into a small covered bench for the gangway and see if there is one that can be shipped in.

#### **7.2 — Road Committee:**

Mike Williams (Road Chairman) Not present, no report. Mayor Poelstra noted that Joe will be grading soon and there is an area at the bottom of Charlie Creek near Scott and Sandy's driveway that could use some attention to reduce water pooling and erosion.

#### **7.3 — EMS Committee:**

No report.

#### **7.4 — Search & Rescue Committee:**

Roger DiPaolo (Chairman) suggested it might be a good idea to move the Search & Rescue gear to the multipurpose building in the near future.

#### **7.5 — Fire Committee:**

Brian Mortensen (Fire Chief) Not present, no report. Mayor Poelstra said he spoke to Brian about scheduling a drill with the backpack fire pumps, and Brian said he would be happy to facilitate one in the near future.

#### **7.6 — Fish & Game Advisory:**

Myla Poelstra stated there are vacancies in the management office that have not been filled, so reformation of the committee is still on hold.

#### **7.7 — Bulk Fuel:**

Tyler Poelstra (Plant Manager) reported that prices may be going up soon to meet market price fluctuations.

### **8 — Old Business**

**None.**

### **9 — New Business**

#### **Item A - Moving Life Ring and Fire Extinguisher at Harbor Slip B0:**

Mayor Poelstra explained that due to the location of slip B0, any boats using it now and in the future will generally face toward the breakwater. That positioning puts the life ring and fire extinguisher in the way of accessing the rear of any vessel parked in the slip. It was agreed after discussion to move them out to the end of the small boat float so there is at least one set of emergency devices on that side of the dock.

Consensus of the public was taken in favor of moving the life ring and fire extinguisher from slip B0 out to the end of the small boat float, no objections were noted.

**Motion:**

Mayor Poelstra moved to relocate the life ring and fire extinguisher from slip B0 to the end of the skiff float.

- *Seconded by Councilor Kitson*

- **Approved Unanimously by vote of the council**

***Item B - Purchasing New Road Grader Tires:***

Mayor Poelstra explained that the tires on the road grader are very chapped and cracked and don't have much life left in them. Two tires have already been borrowed from the parts road grader due to tires wearing out. The back four are in the worst shape, but it would be best to replace all 6 before prices go up. Some high ply tires can be purchased and shipped to Seattle for \$750/ea.

Consensus of the public was taken in favor of purchasing 6 new road grader tires, no objections were noted.

**Motion:**

Mayor Poelstra moved to purchase six road grader tires with the cost, including shipping, not to exceed \$8500.

- *Seconded by Councilor Towne*

- **Approved Unanimously by vote of the council**

***Item C - Limestone Pl. Road Maintenance:***

Mayor Poelstra explained that there is only one contractor ready to work at this time, and few locals with the expertise on how to plan and detail road contracts. He explained that going through the typical contract planning and bidding process when there is only one contractor is a poor use of the public's time and he would like to see the City adopt a new policy to process an RFP (Request for Proposal) from those in town who can do the work.

Using RFP would allow the City to set a cap on the price we are willing to allocate to any given road or project, and then obtain detailed proposal(s) from one or more contractors that know how best to get the work done with the equipment and materials they have available. He feels this will be a better process going forward to keep costs down and increase turn around time on preparing for small projects.

For Limestone Place, the City already has rock available a short haul distance from the work site and he would like to see how much work can be done for under \$24000. Mayor Poelstra said he will work with our attorney and LGS to prepare a new section on RFP's, since our existing law only references them in one place but does not provide any procedures for carrying one out. Adopting this new policy will require a Code Ordinance and two or more meetings once a draft is prepared.

There was consensus among those in attendance to develop an RFP process and move forward with work on Limestone Pl. as soon as the new process is adopted.

**10 —**

***Persons to Be Heard***

Councilman Towne said it appears we need to perform a review of possible ordinances we need to get rid of. We currently have something on the books that requires action to be taken after a council member misses more than 3 meetings. We also have language that requires someone on the council to be a full time resident. He said that maybe we can review these things at a later date.

***Adjournment***

Mayor Poelstra moved that the meeting be adjourned.

Motion to adjourn seconded by Councilor Henson.

Meeting adjourned at 7:24 PM.